

HIGH COURT OF MADHYA PRADESH : JABALPUR

// CIRCULAR//

No. A/1395

Jabalpur, dated 17.06.2020

It has been observed that Officers posted in the Madhya Pradesh State Judicial Academy (MPSJA) are sometimes making correspondence directly with the Registry and not through proper channel i.e. Director, MPSJA, which is against the normal practice. It is therefore, directed that henceforth all the Officers posted and working in MPSJA shall make all correspondence relating to the functioning of the Academy (such as notesheets, proposals, reports, letters etc.) as also in their own matters in official capacity (such as requests/prayers on the notesheets, representations, reply, letters, response, reports etc.) through proper channel i.e. through the Director, MPSJA.

It is further directed that all officials/ministerial staff posted in MPSJA shall make correspondence through the officer under whom he/she is working which, finally be processed through the Director, MPSJA.


(RAJENDRA KUMAR VANI)
REGISTRAR GENERAL

Endt. No. A/1396.. /

Jabalpur, dated __.06.2020

Copy forwarded to :-

1. District Judge, Inspection, Jabalpur,
2. Director, Madhya Pradesh State Judicial Academy, MPSJA Building, Jabalpur,
3. Member-Secretary, M.P. State Legal Services Authority, Jabalpur,

4. The Registrar Admn./Judl. 1, 2/D.E./I.L./(Exam & Labour Judiciary)/W&I, High Court of Madhya Pradesh, Jabalpur,
5. Member Secretary S.C.M.S., High Court of Madhya Pradesh, Jabalpur,
6. Additional Director/Faculty Member (Senior)/Faculty Member (Junior)/ Deputy Director/ O.S.D. 1 & 2, Madhya Pradesh State Judicial Academy, MPSJA Building, Jabalpur,
7. The Registrar (Ministerial) / Registrar-Cum-Principal Private Secretary, High Court of Madhya Pradesh, Jabalpur,
8. OSD (Accounts), High Court of Madhya Pradesh, Jabalpur,
9. Chief System Analyst, High Court of M.P., Jabalpur,
10. Senior Principal System Analyst (S.A.), High Court of M.P., Jabalpur,
11. The Deputy Controller Accounts, High Court of M.P., Jabalpur,
12. The Joint Registrar (M)/ Protocol, High Court of M.P., Jabalpur,
13. The Deputy Registrar(M), ----- High Court of M.P., Jabalpur,
14. Chief Librarian ----- High Court of M.P., Jabalpur,
15. Shri ----- Administrative Officer (J)/ Incharge, High Court of M.P., Jabalpur,
16. Protocol Officer, High Court of M.P., Jabalpur,
17. Asstt. Accounts / Pension / Budget / District Estt./Estt./Estt.(SAT), High Court of M.P., Jabalpur,

for information & necessary action.


(PRIYADARSHAN SHARMA)
REGISTRAR (ADMN.)