

**HIGH COURT OF MADHYA PRADESH  
PRINCIPAL SEAT AT JABALPUR**

**//CIRCULAR//**

No. ~~A/9111~~ / 9111 /

**Dated 05.05.2020**

In continuation to the earlier circular no. A 185 / dated 20.03.2020, circular no. Q5 dated 25.03.2020, circular no. Q12 dated 04.05.2020 and other directions(s) issued by this High Court, from time to time, in view of the outbreak of the Novel Coronavirus (COVID-19) and the advisory issued by the Government of India, following precautionary measures have been put in place, to avoid the spread of Novel Coronavirus (COVID-19) infection and to avoid mass gathering in the District / Tehsil Court premises of the State of Madhya Pradesh:

1. The working hours of the court till further orders, shall be from 11:00 AM to 2:00 PM and the office hours from 10:30 AM to 2:00 PM.
2. The limitation period for filing suit/ petition/ appeal / revision / review was extended by Hon'ble the Supreme Court vide order dated 23.03.2020 in Suo Motu Writ Petition (Civil) No. 03/2020 shall be observed.
3. The copy of the bail orders or other orders required for compliance of court order by the Subordinate Court, either from High Court or from the Sessions Courts, shall be provided online through email either in scanned format or digitally signed by competent authority.
4. The concerning Presiding Officer may act upon such online copy of the order without seeking physical copy.
5. The staff working in different sections of the District Courts directly dealing with the public shall remain closed for direct public dealing, except copying section.
6. In copying section, application for urgent copies shall be submitted online or official email id of concerning establishment provided by

the establishment, if any defect or further amount is required or copy is ready that will be communicated to the applicant on his registered mobile phone after preparation of the certified copy, the applicant can appear and collect the certified copy from the counter or if email-id is provided the scanned image shall be provided on email.

7. In the Video Conferencing room or any place where VC unit contact point has been installed for addressing the Court by the advocates, the number of units can be extended as per requirement of concerning District / Tehsil headquarter. However, emphasis should be given to encourage the advocate(s) that they should address the court through VC from their residence or office.
8. Every Court shall prepare a cause list of cases considered for hearing and shall be communicated on CIS or official website.
9. The number of cases fixed for hearing through VC on every day must have a limit considering the urgency of cases, nature of cases, availability of VC units/contact point(s) and other relevant factors for dealing of such cases.
10. Emphasis must be that the advocates should address the court through VC from their residence or office.
11. This order shall remain effective till further orders.

By Order of Hon'ble the Chief Justice

  
**(RAJENDRA KUMAR VANI)**  
**REGISTRAR GENERAL**