



HIGH COURT OF MADHYA PRADESH

PRINCIPAL SEAT – JABALPUR

No. Reg(IT)(SA)/2020/1519 Jabalpur, Dated:-09-11-2020

// CLARIFICATION //

Subject:- The matter regarding to publish the clarification / reply of Pre-Bid meeting dated: 19th October, 2020 regarding tender for rendering the services of IT Personnel / Technical Manpower to the High Court and District and Tehsil Courts in the State of Madhya Pradesh with reference to tender no. Reg(IT)(SA)/2020/1294, Dated:08-10-2020.

Ref: - Pre-Bid Meeting dated: 19th October, 2020 and tender no. Reg(IT)(SA)/2020/1294, Dated:08-10-2020.

Reply / clarification to the pre-bid queries

Query No.	RFP Reference (Section No. /Page No.)	Content of RFP Requiring Clarification	Query of the bidder / remarks of the bidder	Reply / clarification to the query /remarks by the High Court
1.	-	-	<p>With reference to one of the requirement as per tender that bidder has to submit Audited Accounts for the financial year 2019-20, we would like to state that in view of COVID-19 pandemic situation since March 20, the CBDT as well as Ministry of Companies Affairs have extended the date for filing the various returns. Circular issued by government departments are attached herewith for ready reference.</p> <p>Further, under such a present situation, an audit of our accounts for the financial year 2019-20 is yet to be completed mainly due to non availability of sufficient staff at our office as well as the</p>	Submit the provisional one.

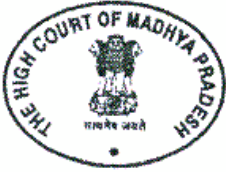


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			<p>Auditor's office.</p> <p>However, we will submit the audited accounts for the financial year 2019-20 as soon as it is ready and signed. We would request you to accede to our request and consider our bid for the tender.</p>	
2.	Page No. 11	Page – 11 “The annual average financial turnover of the firm / company during last 03 financial years i.e. 2017-18, 2018-2019, 2019-20 should be at least 10 Crores in providing technical manpower services to the Government Organization / Reputed private firms.”	Suggestion: We understand that this project in total 14 Cr. Therefore, it is requested from our side Turnover should be increased upto 50 Cr. So that project should not be suffered and execute by strong manpower company. For more technically strong please verify EPF Challan at least 100 Manpower in last three financial years. Please mentioned work order at least 200 Manpower single work order in Govt. Sector.	No change.
3.	Page-19	“The bidder will have to specify the amount to be charged towards service charges for providing the technical manpower. It may also be noted	Suggestion: Most of the bidder will quote upto maximum 1% to win this tender, It is suggestion from our side kindly mentioned QCBS (Quality Cost Base Systems) if any three bidder or two bidder will quote same value committee will examine their work order and turnover.	No change.



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		that in order to eliminate frivolous bids and disguised charges / deduction form salary of personal service providers bidding at zero percent service charges shall be disqualified (i.e. 0 to 0.9999).”		
4.	-	-	<p>We, Artech employs over 7000 industry professionals supported by over 25 national and global locations. Our presence in India, the US, and other century. We are providing IT & other manpower from last 40 years and our turnover of 2019-20 is 200 Cr. approx.</p> <p>We are very interested to participate tender “FOR MANPOWER SERVICE PROVIDER NO. REG(IT)(SA)/2020/1294 DATE:08-10-2020, HIGH COURT OF MADHYA PRADESH, JABALPUR”.</p> <p>As mentioned in tender document about free training in Bhopal and contact for further to Helpdesk but they have no idea about any free training programme</p>	<p>Please co-ordinate with MPSEDC Officials / helpline regarding for help pertaining to online submission of bid.</p> <p>The bidder may visit www.mptenders.gov.in portal. The Bidders Manual Kit is available with the portal of the MP tenders.</p>



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			<p>scheduled in Bhopal. Kindly look into the matter. (Check page no 7 - 1.11)</p> <p>We request share the date of free training programme, time, venue so that we can participate.</p>	
5.	-	-	Tender Fee: we request you to exempt tender fee for 10000 for MSME registered organizations.	No change.
6.	-	-	EMD : we request you please exempt EMD for MSME registered organizations.	No change.
7.	Page no 8 : Point No 2	The required manpower to be deployed within 15 days from the date of contract.	we request to amend it to 1-2 month as multiple IT, Legal Manpower & Support resource band is there followed by interview from Court Technical committee for on-boarding in to contract with additional penalty of 500 is there , therefore we request you to please amend it for 1-2 months . we also request you to put penalty for 500 after 1-2 months of time.	Yes changed to one Month period.
8.	-	-	Letter of Authorization/ POA : there is no format given in Tender (however for attending tender opening authorization format is given) , should we submit general copy signed from director of company authorizing one concerned person for the same ?	Yes format approved by the Company Director.
9.	Page no 13 :	Any other	Request you to please	Quote / submit the



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	Point no 6	relevant document/ certificates as per the bid document or as desired by competent authority	let us know what additional documents is required does it lead to rejection of tender , if it is related to eligibility of bidder kindly specify the list of documents .	document as per the tender document.
10.	Page no 17 : Point No 02	Commission on services in %	what is the meaning of commission on services in percentage(%) requesting you to please explain on this .	Service Charge that is to be quoted by the bidder for providing the manpower services at High Court on the monthly remuneration of the manpower.
11.	Page no 18 : point no 7	-	In case of tie (Two L1 rates) we request you to amend it to reverse auction / Price negotiation instead of company turnover and size of manpower company.	No change.
12.	Page no 19 : point no 15	The AG-I/ AG-II/ AG-III manpower (Retd. Category), shall be retired employee of the High Court and District Courts / Tehsil Courts. The name of the same shall be provided by the High Court.	we request you to mention that suggested list of employee will work on L1 rates provided by L1 firm .	Yes the name of the Employees shall be provided by the High Court and District Courts.
13.	Page no 20 : Point No 8	Nomination of project coordinator	Kindly clarify the same will be from one of deployed person or	Additional Person.



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			additional person need to be hired after award of contract.	
14.	Page no 22 : Point no 18	Additional 10% of strength should be kept on panel	Requesting you to clarify if it need to be there in our office or we need to share resume for back up to Technical committee high court requesting you to please clarify on this, what need to be done for this.	Share resume for backup.
15.	Page no 22 : point no 21	Regarding availability of fund from State Government	Kindly clarify this is applicable at the time of start of contract.	All projects are subject to availability of funds from the State Government.
16.	Page no 25 : Point No 42	Location of branch office	Kindly clarify the location where office need to be there, is there is compulsion of multiple office or single central office should be there in Jabalpur/ or need to be opened within 2 months from award of contract. please clarify ?	Jabalpur or State Capital or one Central Office in one Major city in the State of Madhya Pradesh or to be opened within period of one month from the date of contract.
17.	-	-	This mail is in regard to the published RFP for Providing Technical Manpower to Madhya Pradesh High Court; RFP NO. REG(IT)(SA)/2020/1294 . At the outset I would like to thank you for this wonderful opportunity shared by MP High Court. We would like to make a request to kindly accept EMD amount of Rs.28 Lakhs in form	Tender terms shall prevail



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			Bank Guarantee also. As per Covid-19 circumstances, we request you to kindly accept our request by adding additional clause and kindly share the Bank Guarantee Format for the same by issuing corrigendum.	
18.	-	-	The manpower which is to be deployed, would it be deployed with the hardware? Please clarify.	No, only manpower is required
19.	-	-	Is The deployment of employees included with the tours and Travels, if yes then who will bear the expenses?	Yes , Tour & Travels shall be bear by the High Court / District Courts on production of duly verified bills by the vendor .
20.	Page No. 11	The annual average financial turnover of the firm / company during last 03 financial years i.e. 2017-18, 2018-2019, 2019-20 should be at least 10 Crores in providing technical manpower services to the Government Organization / Reputed private firms	As audit process is under process, we cant provide you with the turnover details of 2019-20. Kindly amend the clause as:- The annual average financial turnover of the firm / company during last 03 financial years i.e. 2016-17, 2017-18, 2018-2019 should be at least 10 Crores in providing technical manpower services to the Government Organization / Reputed private firms.	Provisional copy/statement of 2019-2020 to be submitted.



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21.	Page No. 19	The AG-I/ AG-II/ AG-III manpower (Retd. Category), shall be retired employee of the High Court and District Courts / Tehsil Courts. The name of the same shall be provided by the High Court.	Kindly clarify if the names would be provided by the High Court, then all the interview and selection process would be done by the bidder?	Yes
22.	GENERAL INSTRUCTION S FOR BIDDERS clause no 18 Page no: 11	The annual average financial turnover of the firm / company during last 03 financial years i.e. 2017-18, 2018-2019, 2019-20 should be at least 10 Crores in providing technical manpower services to the Government Organizatio n / Reputed private firms.	We would request to change average turnover Rs 5 Cr.	No change.
23	-	-	This is having reference to your manpower services tender was published on 08.10.2020. We requested for the	a) No change, (MSME and NSIC both certificate is required)



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			<p>provision of following clause in order to fulfil the important mandatory conditions for tenders of central government organizations/institutions;</p> <p>Provision of MSME exemption - As per MSME (micro, small & medium enterprises) norms, the units registered under single point registration scheme of NSIC are eligible to get the benefits under "Public Procurement Policy for Micro and Small Enterprises Order 2012" as notified by Government of India, Ministry of Micro Small & medium Enterprises, New Delhi vide Gazetted Notification dated 23.03.2012, which has become mandatory w.e.f. 01.04.2015:-</p> <p>a) Issue of Tender Sets free of cost;</p> <p>b) Exemption from payment of Earnest money Deposit (EMD).</p> <p>Exemption should be given in Tender fees & EMD on demonstrating valid certificate under the category. Thus the agencies that are registered under NSIC should be allowed to submit NSIC exemption certificate to get</p>	<p>b) No change, Earnest money Deposit (EMD) amount is compulsory.</p>
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			exemption on EMD & Tender Cost. However as per page no 7 point no 1.13 of tender, the same has been given only for Tender fees only. Being a mandatory condition, we request to kindly consider the exemption of EMD also.	
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Note:-

1. The AG-I/ AG-II/ AG-III manpower (Retd. category), shall be retired employee of the High Court and District Courts. The name of the same shall be provided/shared by the High Court.
2. The Digital Certificate Class-III required for the bidding shall be of any location.
3. The bidder will have to specify the amount to be charged towards service charges for providing the technical manpower. It may also be noted that in order to eliminate frivolous bids and disguised charges / deduction form salary of personal service providers bidding at zero percent service charges shall be disqualified (i.e. 0 to 0.9999).
4. The High Court of Madhya Pradesh has full rights to accept or reject any bid, without assigning any reason.
5. The above clarifications / addendum are for all the prospective bidders' for their tender reference and necessary action.
6. All future correspondence/ clarifications/ addendum/ corrigendum shall be available on the website of the High Court of Madhya Pradesh i.e. www.mphc.gov.in and Government e-procurement portal www.mptenders.gov.in.
7. All the pages of the bids and Annexure's are to be sealed and signed by the authorized officers of the company / vendor.
8. The High Court of Madhya Pradesh have right to alter the scope of work as per the requirement.
9. All prospective bidders are requested to submit the bid with all relevant documents in sequenced manner.



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10. The above clarifications / addendum are for all prospective bidder's for tender reference and necessary action.
11. The decision of the High Court in selection/ finalization of Firm/Vendor shall be final and no objection in this regard shall be entertained.
12. The date of online tender submission is extended to 24th November, 2020 before 06:00 P.M.; hardcopy of tender submission is to be made upto 25th November, 2020 (optional) on account of COVID-19 before 05:00 P.M. and opening of technical bids is on 26th November, 2020 at 11:00 A.M.

Sd/-

REGISTRAR GENERAL